

BOARD OF EDUCATION

Borough of Manasquan

The Regular Open Business Meeting of the Manasquan Board of Education was held in the Manasquan High School Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, February 25, 2014.

Mr. Pellegrino called the meeting to order at 7:00 p.m. and read the Opening Statement.

Call to Order

1. Call to Order

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Mr. Pellegrino requested that everyone join in the Pledge of Allegiance.

Pledge of Allegiance

2. Pledge of Allegiance

3. Roll Call

Donna Bosson

Michael Forrester (SLH) - absent

Alfred Sorino - absent

Jack Campbell

Mark Furey (Belmar)

Tedd Vitale (Brielle)

Kenneth Clayton

Heather Garrett-Muly

James Walsh

Linda DiPalma

Thomas Pellegrino

Patricia Walsh

Also Present: Renae LaPrete, Interim Superintendent of Schools; Dominic V. Carrea, Interim Business Administrator/Board Secretary; Michael Gross, Board Attorney and Sandi Freeman, Recording Secretary

Roll Call

Mr. Pellegrino read the Mission Statement and Statement to the Public.

Mission Statement

4. Mission Statement

Manasquan School District's mission is to empower students to reach their potential and become life-long learners. We strive to ensure that students play an active role in their education, are guided by rigorous academic standards aligned with the New Jersey Core Curriculum Content Standards, and function within the community that regards student, educators, and parents as full participants in the educational process. We dedicate ourselves to the realization of a supportive learning environment that nurtures growth, personal integrity and mutual respect.

5. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent of Schools to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

Statement to the Public

Mr. Pellegrino asked for a motion to accept the Minutes.

6. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Regular Open Business Meeting and Closed Executive Session of January 28, 2014. Closed Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed session no longer exist.

Minutes

Motion was made by Mr. Campbell, seconded by Mrs. Walsh, to accept and approve the minutes as specified in Motion #6.

Discussion: None

Roll Call Vote: Ayes (9); Nays (0); Abstain (1) – Mrs. Walsh; Absent (2) – Mr. Forrester and Mr. Sorino
MOTION CARRIED

7. Presentations – There were no presentations this evening.

8. Superintendent's Report & Information Items

Recommend approval of the acceptance of the Superintendent's Reports as listed below:

Enrollment – **Document A**

Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports– **Document B**

HIB Report – **Document C**

Mid-Year Electronic, Violence and Vandalism Reporting System (EVVRS) – **September 2013 through December 2013**

Ms. LaPrete reported on the above referenced reports, as specified in Documents A, B and C. She also reported on the Mid-Year Electronic, Violence and Vandalism Report that reflects the following incidents that occurred from September 2013 through December 2013:

Manasquan Elementary School: "0" Violence, "0" Vandalism, "0" Weapons, "0" Substance Abuse and "1" HIB.

Manasquan High School: "1" Violence known as an assault; "0" Vandalism, "0" Weapons, "4" Substance Abuse and "2" confirmed HIB

Mr. Pellegrino asked for a motion to accept the Superintendent's Report.

Motion was made by Mrs. Walsh, seconded by Mr. Campbell, to accept the Superintendent's Report, as specified in Motion #8.

Roll Call Vote: Ayes (10), Nays (0), Absent (2) – Mr. Forrester and Mr. Sorino
MOTION CARRIED

9. Student Board Representative Report – Joyce Pegler

Ms. Pegler's reported that the girls' bowling team came in first in the states. She also reported that over \$200 was raised during Healthy Heart Week. She provided details on the Prom Video Contest, the fan section t-shirt sale, and the student/faculty basketball game being planned for the spring.

Mr. Pellegrino asked for Board Committee Report.

10. Board Committee Reports

Mrs. DiPalma reported on the February 20, 2014 meeting of the Athletic/Community Relations Committee.

Mrs. Garrett-Muly reported on the February 19, 2014 meeting of the Education, Curriculum & Technology Committee. Ms. LaPrete referred to the Student Mobile Technology Proposal and thanked Mr. Place and the faculty for their assistance with this program. Mr. Place provided details on the program and the professional development that will be provided to the faculty.

Mrs. DiPalma reported on the February 20, 2014 meeting of the Personnel Committee.

Mr. Walsh reported on the February 19, 2014 meeting of the Finance Committee. Mrs. DiPalma asked if she could review the material provided by Mr. Goldfarb. Mrs. Walsh expressed concerns with legal fees and suggested that better controls be put into place through policy or procedure changes relating to the use of legal services.

Minutes
(continued)

Presentations

Superintendent
Report
Enrollment
Document A
Attendance,
Fire Drill,
Suspension &
Tardy Reports
Document B
HIB Report
Document C

EVVRS Mid-
Year Report

Acceptance of
Superintendent
Report

Student Board
Representative
Report

Board
Committee
Reports

Athletic /
Community
Relations

Education,
Curriculum &
Technology

Personnel

Finance

Mr. Campbell reported on the February 19, 2014 meeting of the Buildings and Grounds Committee. Mr. Carrea provided information on the status of the ROD grants and the projects that he is recommending the Board consider funding through their capital outlay budget this year.

Buildings and
Grounds

Mrs. Walsh reported on the February 20, 2014 meeting of the Policy Committee. Ms. LaPrete elaborated on the policy and mandated procedures for the AED's. Ms. LaPrete also spoke on the provisions and plan for concerns with lightening with respect to the open space use by the school teams.

Policy

A copy of the committee meeting minutes will be included in the formal minutes.

Mr. Pellegrino opened the Public Comment on Agenda and read the following statement:

11. Public Comment on Agenda

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Public
Comment on
Agenda

Mr. Pellegrino said that a separate public comment to address the policies in the agenda would be held following the initial public comment on any other agenda items.

The following members of the public spoke on agenda items:

Michelle LaSala, 44 Parker Avenue, Manasquan, referred to her request of the Board to investigate unauthorized actions that may have been or were taken by former and current board members. She questioned why and how the actions of the board are protected by attorney-client privilege.

Julia Barnes, Brielle, thanked the Board for moving forward with technology, Janet's Law and the AED's, and the safety of our athletes by moving forward with concerns with lightening laws. She questioned the technology purchase being on the agenda as a Manasquan/Sending District motion and asked for the vote to be separated accordingly. Mr. Gross clarified that the sending districts were responsible for funding equipment. Mr. Carrea addressed her request for clarification on where funds were allocated for the \$5000 payment to the Manasquan Planning Board.

Michelle LaSala, 44 Parker Avenue, Manasquan, commented on her review of the legal bills.

Jeanne Walsh, 356 Cedar Avenue, Manasquan, asked for status on the retaining wall project.

Mr. Pellegrino opened the public comment to agenda items relating to Policy.

Jane Wiesing, 313 Leslie Avenue, Brielle, expressed concern with the Random Drug Testing Policy, Regulations and Procedures.

Grace Roberts, Lebanon Drive, Brielle, spoke on issues with the Random Drug Testing and the vendor, Sports Safe, that have been previously brought to the attention of the Board. Mr. Gross explained the difference with Random Drug Testing and testing based on reasonable suspicion in relation to policy and regulation.

Mr. Pellegrino commented on the Board's actions and advice received from the attorney on the legality of the program.

Mrs. Roberts disagreed with the legality of the program. She suggested that the Board conduct the annual review, consult with experts and parents prior to moving on with the program.

Dennis Roberts, Lebanon Drive, Brielle, referred to Mr. Pellegrino's comment that the Board would not reinstate the RDT program until it was legal, right and proven to be in compliance. Mr. Roberts commented that the policy is not close to being compliant.

Jeanne Petillo, 78 Morris Avenue, Manasquan, commented on the legality and effectiveness of the district's Random Student Drug Testing policy.

Piper Mallett, 2414 Homestead Avenue, Spring Lake Heights, (student) commented that she was not defending drug use but instead she was defending the best interest of her peers. She asked what else was being done with those students identified by RDT other than the punitive consequences. She felt that there is a lack of help for students with issues.

Casey Wiesing, 313 Leslie Avenue, Brielle, (student) commented on the revised Random Student Drug Testing policy.

Mr. Pellegrino closed the Public Comment and moved to the Manasquan agenda items.

Mr. Walsh asked to vote separately on Items #12 and #13.

Mr. Pellegrino asked for a motion to approve Manasquan Items #12 and #13.

Motion was made by Mr. Clayton, seconded by Mr. Campbell, to approve Manasquan Motions #12 and #13.

Discussion:

Mr. Walsh commented that input from the parents is needed on this matter and the Board should not vote or move ahead on this.

Mrs. Walsh expressed concern that after reading the article from Judge Apostolou and listening to Ms. Scotto's comments she is not convinced that RDT does any good and is also concerned that the policy is more of a punishment rather than assistance. She is hesitant to support the revised policies until a full package is provided to the students that includes prevention and education as well as identification.

Mr. Gross, in response to Mrs. Garrett-Muly request for clarification on the motions, said that tonight's motions do not authorize resuming the random drug testing but are a part of the reinstatement process and modifications can still be made prior to the 2nd reading.

Mr. Gross clarified that no testing will be reinstituted until the policy and regulations are presented and adopted as a 1st and 2nd reading and are in compliance with Mr. Campbell's December 19th statement, along with review of the vendor contract for compliance and modifications made to the student handbook for consistency with the changes in the policy and regulations.

Ms. LaPrete said that the Board has reviewed the privileged and confidential memorandum from the Board Attorney and no testing or changes to handbooks will take place until the policy and regulations are approved by the Board.

Mr. Clayton expressed concern with moving forward with the vote and made a motion to Table Items #12 and #13 for further discussion.

Motion was made by Mr. Clayton, seconded by Mrs. Garrett-Muly, to TABLE Manasquan Motions #12 and #13.

Roll Call Vote: Ayes (7); Nays (1) Mr. Campbell; Absent (1) Mr. Sorino MOTION CARRIED

- 12. Recommend** approval of the 1st Reading of Revised Manasquan Board of Education Policy #5536 – Random Student Drug and Alcohol Testing as per **Document D.**

- 13. Recommend** approval of the 1st Reading of Revised Manasquan Board of Education Regulation #5536 – Random Student Drug and Alcohol Testing as per **Document E.**

Mr. Pellegrino asked for a motion to approve Items #14 - #17.

Motion was made by Mrs. Walsh, seconded by Mr. Campbell, to approve Manasquan Motions – Items #14 through #17.

Ayes (8); Nays (0); Absent (1) Mr. Sorino

MOTION CARRIED

- 14. Recommend** approval of the 1st Reading of Policy #5300 Automated External Defibrillators (AEDS) as per **Document F.**

- 15. Recommend** approval of the 1st Reading of Regulation #5300 Automated External Defibrillators (AEDS) as per **Document G.**

- 16. Recommend** approval of the amendment to the 2013-2014 NCLB Grant to transfer \$17,528.00 from instructional supplies in Title I to salaries and benefits in Title I, and to transfer \$2,153.00 from supplies to salaries in Title III.

- 17. Recommend** approval to create a new teaching position in the Elementary School for the remainder of the 2013-2014 SY paid through Title I funds:
Basic Skills Teacher – TCH.ES.BASK.FL.01

Mr. Pellegrino asked for a motion to approve Motions #18 through #26.

Motion was made by Mrs. Walsh, seconded by Mr. Campbell, to approve Manasquan Motions - #18 through #26.

Discussion: Mr. Pellegrino thanked Doug Wells for returning to the position of Assistant Baseball Coach at the Manasquan Elementary School

Ayes (8); Nays (0); Absent (1) Mr. Sorino

MOTION CARRIED

- 18. Recommend** approval of a Child Care Leave of Absence, extension for TCH.MS.MATH.08.04 (4468), to return May 16, 2014. (Previously approved to return April 4, 2014)

- 19. Recommend** approval of the appointment of **Danielle Romano**, TCH.ES.SPED.RR.25, Special Education Teacher, beginning February 24, 2014 through June 30, 2014 at Step 3B - \$48,500.00

- 20. Recommend** approval for **Teresa Savage**, School Psychologist, to work two additional days to work on IEPs at a daily rate of \$280.00.

- 21. Recommend** approval of the following non-paid volunteers for the 2013-2014 SY:
Doug Wells - MES Assistant Baseball Coach

- 22. Recommend** approval for PARA.ES.AIDE.NA.09, to take an unpaid Family Leave of Absence beginning March 6, 2014 through April 21, 2014.

*Motion to
TABLE Items
#12 & #13*

*1st Reading
Policy #5536
(TABLED)*

*1st Reading
Reg. #5536
(TABLED)*

*Manasquan
Motions #14
through #17*

*1st Reading –
Policy #5300*

*1st Reading –
Reg. #5300*

*2013-14 NCLB
Grant
Amendment*

*New Teaching
Position – E.S.
Basic Skills*

*Manasquan
Motions #18
through #26*

*Extension of
Child Care
Leave of
Absence*

*D. Romano
S.E. Teacher*

*T. Savage –
Additional
hours*

*D. Wells
Non-paid
volunteer*

*Unpaid Family
Leave of
Absence
E.S. Para*

Professional Days

- 23. Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
February 3, 2014	Oriana Kopec	Sea Girt Elementary	PLC	Yes – 1 period	None
March 13, 14, 18, 20, 2014	Valerie, DeAntonio, Kindle Kuriscak, Christin Walsh	Manasquan Elementary - Webinar	Report and story form	Yes – 2/each date	None
March 18, 2014	Lorissa Voorhees	Millstone	LDTC Workshop	No	\$14.88 mileage
March 19, 2014	Rich Kirk	Forsgate Country Club	Mandatory LDTC Training for NJASK	No	\$9.92 mileage

*E.S.
Professional
Days*

Student Action**Field Trips**

- 24. Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
June 4, 2014	Laura Wahl	6 th Grade	Sandy Hook	To enhance curriculum	Yes – 3	\$858 transp.	None

E. S. Field Trips

- 25. Placement of Students on Home Instruction**

No placements at this time.

*Home
Instruction
(no report)*

Secretary's Report

- 26. Recommend acceptance** of the following **Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense)** as noted in **A, B, C and D**:

*Financial
Reports*

- A) Secretary's Financial & Investment Report as per **Document H**
- B) Elementary School Central Funds Report as per **Document I**
- C) Purchase Orders as per **Document J**
- D) Cafeteria Report – **Document K**
- E) Bills and Confirmation of Bills (Current Expense)

- A) The Business Administrator/Board Secretary certifies that as of **January 31, 2014** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

*Secretary's
Certification*

Be It Resolved: Pursuant to N.J.A.C. 6:20-2A.10(d), the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **January 31, 2014** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

*Acceptance of
Secretary's
Certification*

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **January 31, 2014** per **Document H**. (The Treasurer of School Moneys Report for the month of **January 2014** is on file in the Business Office and is in balance with the Secretary's Report).

*Secretary's
Financial &
Investment
Report
Document H*

Pursuant to N.J.A.C. 6:20-2A.10(e), we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **January 31, 2014** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2013-2014 budgets for January and February** as recommended by the Superintendent of Schools, as per **Document H.**

B) Recommend acceptance of the Elementary School Central Funds Report for the month ending January 31, 2014 as per Document I.

C) Purchase Orders for the month of February 2014 be approved, as per Document J.

D) Recommend acceptance of the Cafeteria Report as per Document K.

E) Be It Resolved: that the **Bills (Current Expense)** in the amount of **\$1,158,531.98** for the month of **February 2014** be approved. Records of, checks (**#34084- #34160**) and distributions are on file in the Business Office.

F) Confirmation of Bills (Current Expense) for January 2014 at \$3,204,622.23 and checks (#33923- #34083).

Mr. Pellegrino asked for a motion to approve Items #26AA and #26BB.

Motion was made by Mrs. Walsh, seconded by Mrs. Bossone, to approve Manasquan Motions – Items 26AA and 26BB.

Discussion: None

Roll Call Vote: Ayes (8); Nays (0); Absent (1) Mr. Sorino

MOTION CARRIED

26 AA. Recommend approval to purchase Dell Venue Tablets (47), Peripherals, and Imaging Services from Dell Computer in the amount of \$47,791.04. NJ State Contract #70256 - WSCA/NASPO.

26 BB. Recommend approval to enter into a lease agreement with Dell Financial Services for Dell Venue Tablets (65) with Mobile Keyboards for a 40 month term with 3 payments of \$12,168.0 each, subject to the review and approval of the Board Attorney. Pricing from NJ State Contract #70256 - WSCA/NASPO.

Mr. Pellegrino asked for motion to approve Manasquan/Sending District Motions - Items #27 through #44, excluding #28, #29 and #37.

Motion was made by Mrs. Walsh, seconded by Mr. Campbell, to approve Manasquan/Sending District motions #27 through #44, excluding #28, #29 and #37.

Discussion: Mrs. Walsh asked where the approval of the payment of the Planning Board bill is located in the agenda. Mr. Carrea said the payment is listed on the bills list.

Mr. Vitale commented on the procedures in place for determining placement of items on the agenda relating to sending district votes versus Manasquan only votes.

Roll Call Vote: Ayes (10); Nays (0); Absent (2) Mr. Forrester and Mr. Sorino

MOTION CARRIED

27. Recommend approval of the 2014 – 2015 School Year Calendar as per **Document 1.**

28. (separate vote – see below)

Budget
Certification
Document H

E.S. Central
Funds Report
Document I

Purchase
Orders
Document J

Cafeteria
Report
Document K

Bills

Confirmation
of Bills

Manasquan
Motion #26AA
and #26BB

Computer
Equipment

Dell Financial
Services Lease
Agreement

Manasquan/
Sending
District
Motions –
Items #27- #44
Excl. #28, #29,
#37

2014-15 School
Year Calendar
Document 1

29. (separate vote – see below)

30. Recommend approval to accept the resignation of Dominic Carrea, Interim Business Administrator, effective March 7, 2014.

Resignation
D. Carrea

Personnel

31. Recommend approval of the following teachers to teach HSPA Remediation January 28 through March 3, 2014 at a stipend of \$57.00 per block:

HSPA
Remediation
Instruction

Brett Lomas – Math

Justin Roach – English

Ryan Basaman – Math

Monica Fenlon – English

32. Recommend approval of the following teachers for duty coverage beginning January 28 through March 3, 2014 at a stipend of \$28.50 per day:

Duty Coverage
Jan. – March
2014

Carolyn Treney – Block 3B

Matthew Voskian – Block 4A

33. Recommend approval of the following teachers for duty coverage for the Spring Semester at a stipend of \$28.50 per day:

Duty Coverage
Spring
Semester

Ryan Basaman – Block 3A

Jen Kackos – Block 3A

Kurt Fenchel – Block 3C

Kris Buss – Block 3C

Carol Kooklin – Block 4A

Amy Boss – Block 4C

Bob Waldeyer – Block 4C

Gretchen Boodey – Block 4B – beginning February 19, 2014

34. Recommend approval of the following teacher to teach an additional class for the Spring Semester, beginning February 19, 2014 at a stipend of \$5,130.00 (pro-rated):

J. Mura
Addl. Class
Instruction

Jennifer Mura

- English II, ICR

35. Recommend approval of the following substitutes for the 2013-2014 SY:

Substitutes

Ashley Campbell

- Teacher

Nicole Cartier

- Teacher

Christopher DiChiara

- Custodian

Matthew Faden

- Teacher

Ian Groezinger

- Teacher

Jaimee McMullen

- Teacher

Louis Mitchell

- Teacher

Brendan Talbot

- Teacher

Susan Tahan

- Teacher

36. Recommend approval of the appointment of Teresa Blasi, SEC.BO.PYRL.NA.15, Payroll Clerk for the 2013-2014 school year beginning February 26, 2014 (or as soon afterwards) through June 30, 2014 at an annual pro-rated salary of \$37,000.00.

T. Blasi, Payroll
Clerk

37. (separate vote – see below)

38. Recommend approval of the following non-paid volunteers for the 2013-2014 SY:

D. Hallion
Non-Paid
Volunteer

David Hallion

- Assistant Golf Coach

39. Recommend to accept the resignation of James Wladich as the Assistant Wrestling Coach for the 2013-2014 season effective January 28, 2014. Mr. Wladich will be paid 75% of Step 5 - \$2,118.75.

Resignation
J. Wladich
Asst. Wrestling
Coach

Professional Days

40. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

H.S.
Professional
Days

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
February 7, 2014	Andrew Bilodeau	Robbinsville	NJSIAA Selection Committee for All Star Team	Yes	None
February 7, 2014	Jesse Place	County Office, Freehold	To review preliminary budget with the County Superintendent/BA	No	\$10.79 mileage
March 10, 2014	Craig Murin	Monroe Township	Provide information on high school math	No	\$140 registration \$18.34 mileage
March 13, 2014	Jamie Egan	Iselin	Nimble Training	No	\$24.80 mileage
March 13, 2014	Frank Scott	Iselin	Nimble Training	No	\$22.50 mileage
March 26 – 29, 2014	Ron Kornegay	Atlantic City	Directors of Athletics' Workshop	No	\$350 registration \$42.89 mileage \$285.18 accom.
March 28, 2014	Sandi Freeman	Freehold	Non Public Transportation	No	\$10.32 mileage
April 28, 2014	Cheryl Bontales	Jersey Shore University Medical Center, Neptune	Certification Advanced Cardiac Life Support	Yes	None

41. **Recommend** approval of the field trips listed below:

H.S. Field Trips

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
February 28, 2014	Paul Battaglia	Squan-A-Thon	Jersey Shore Medical Center	The committee will be delivering pajamas to families in need	Yes – 2	\$250 transportation	Squan-A-Thon Acct
March 11 & 12, 2014	Monica Fenlon	Model UN	St. Peter's University	Model UN Conference	Yes	\$600 transportation	School Acct
March 17, 2014	Jill Santucci	Peer Leaders	Schroth School	To enable peer leaders to interact with the students and partake in hands-on activities	Yes	\$400 transportation	None
March 20, March 27, April 3, 2014	Lisa Crowning	Academic Team	Allentown High School	To compete in academic tournament	No	\$300 each date transportation	School Acct
May 15, 2014	Pamela Grandinetti	Special Education History	New York City	To enhance history curriculum	Yes – 3	\$550 transportation	Studs

Placement of Students on Home Instruction

42. **Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

#161616 Grade 10
#15599 Grade 11
#132074 Grade 9

January 30, 2014 – TBD (Medical)
January 29, 2014 – TBD (Hospitalization)
February 17, 2014 – March 3, 2014

H.S. Home
Instruction

#2008	Grade 9	September 27, 2013 – TBD
#161517	Grade 10	December 3, 2013 – TBD
#161805	Grade 10	January 24, 2014 - TBD

H.S. Home
Instruction
(continued)

43. Placement of Students Out of District

No placements at this time.

H.S. Out of
District
Placements –
No Report

Financials

44. Recommend acceptance of the following High School Central Funds Report for the month ending January 31, 2014 as per Document 2.

H.S. Central
Funds Report
Document 2

Mr. Pellegrino asked for a motion for Item #37.

Manasquan/
Sending
District Motion
#37

Motion was made by Mrs. Walsh, seconded by Mrs. Garrett-Muly, to approve Manasquan/Sending District Motion #37.

Discussion: None

Roll Call Vote: Ayes (9); Nays (0), Abstain (1) – Mrs. Garrett-Muly; Absent (2) – Mr. Forrester and Mr. Sorino
MOTION CARRIED

37. Recommend approval of the following appointments for extracurricular/coaching positions for the 2013-2014 SY:

H.S.
Extracurricular
/Coaching
Positions

Allyson Boucher	-	Assistant Softball Coach at Step 4 - \$3,300.00
Ashley Campbell	-	Assistant Softball Coach at Step 1 - \$2,840.00 (pending Substitute certification)
Steve Antonucci	-	Assistant Baseball Coach at Step 8 - \$5,300.00 (pending Criminal history approval)
Harry Harvey	-	Drama Assistant at a stipend of \$2,900.00
John Menafrà	-	Assistant Wrestling Coach – pro-rated at 25% of Step 1 \$600.00

Mr. Pellegrino asked for a motion to approve Items #28 and #29.

Motion was made by Mr. Campbell, seconded by Mrs. Bossone, to approve Manasquan/Sending District motions – Items #28 and #29.

Discussion: None

Roll Call Vote: Ayes (10); Nays (0), Absent (2) – Mr. Forrester and Mr. Sorino
MOTION CARRIED

Manasquan/
Sending
District
Motions #28 &
#29

28. Recommend approval to purchase Dell Venue Tablets (83), Peripherals, and Imaging Services from Dell Computer in the amount of \$91,680.76. NJ State Contract #70256 - WSCA/NASPO.

Computer
Equipment

29. Recommend approval to enter into a lease agreement with Dell Financial Services for Dell Venue Tablets (265) with Mobile Keyboards for a 40 month term with 3 payments of \$49,608.35 each, subject to the review and approval of the Board Attorney. Pricing from NJ State Contract #70256 - WSCA/NASPO.

Dell Financial
Services Lease
Agreement

Mr. Pellegrino opened the Public Forum.

45. Public Forum

Public Forum

Piper Mallett, 2414 Homestead Road, Spring Lake Heights, (student) asked if the current Board has seen and reviewed the 700 signature petition she presented to the Board last year on April 28th and asked where it is located. She asked that once located it be reviewed by the Board.

Michelle LaSala, 44 Parker Avenue, Manasquan, referred to previously discussed emails released on December 6th and commented on the email written to the Department of Education by the then sitting board vice president.

Casey Wiesing, 313 Leslie Avenue, Brielle, (student) brought to the attention of the Board that at the last meeting she was told her drug testing would not affect her future but she said that it does affect everything she does and decisions she makes.

Jeanne Petillo, 78 Morris Avenue, Manasquan, referred to emails she acquired through OPRA and expressed concern with what was shared from personal emails, forwards, and blind copies and asked that this be investigated by the Board. She commented that she has asked the state to investigate this matter.

Judy Collins, Ocean Avenue, Manasquan, commented that she was very proud of the students who spoke this evening and hopes that the Board gives these students a reason to stand up for themselves and consider their thoughts and feelings prior to voting on the drug testing.

David Hallman, Cedar Avenue, Manasquan, thanked Mr. Pellegrino for the meeting process and recommended that the Board's procedure be enforced during the public comment. He also reminded the Board of the importance of the science labs and putting academics first to attract students to Manasquan.

Joyce Pegler, 1701 Third Avenue, Spring Lake, (Student Board Representative) said that it was her job to endorse Manasquan High School but after attending board meetings she has lost confidence in the district. She said the actions of the Board are upsetting and these policies affect and upset all of the students.

Dennis Roberts, 23 Lebanon Drive, Brielle, thanked those Board Members for applying common sense and listened to people. He complimented Ms. Pegler on her maturity and willingness to speak up. He stressed the importance of community involvement before moving forward with this program. Mr. Roberts commented on the unavailability of the SAC for the students because of drug testing responsibilities.

Grace Roberts, 23 Lebanon Drive, Brielle, asked why the state licensed lab was not addressed by the Board. She said the confidentiality issues with the students still needs to be addressed along with the annual review. She questioned the Board charging the parents for testing even though she has documentation that this is not permissible.

Lauren Bounassi, Third Avenue, Manasquan, (student) spoke on her personal experience with paying for her drug test and asked if she could have her money back since she thinks this is illegal and wrong.

Samantha Cunliffe, 360 Euclid Avenue, Manasquan, (student) commented that she has seen people hurt by the drug testing. She said students give up on many talents because they do not want to be involved in the drug testing program.

Megan Chelednik, 415 Wildwood Place, Belmar, (student) spoke on her personal experience with the SACC.

Mr. Pellegrino closed the Public Forum seeing no further comments from the public.

46. Old Business/New Business

There was no Old Business to report.

Under New Business, Mr. Walsh spoke on a suggestion made by Mr. Bigley at the Buildings & Grounds Committee meeting to sod the football field in the 2014-15 school year. Mr. Walsh asked for a motion to sod the entire complex as it is which would be significantly less expensive than the proposed Warrior Athletic Complex.

New Business

Mr. Pellegrino said that this would be further discussed at the next Building & Grounds Committee meeting.

Mrs. Garrett-Muly suggested that a questionnaire should be provided to the students, parents and community on the Random Drug Testing program.

Mr. Pellegrino read the following statement prior to the Board entering into Executive Session.

47. Executive Sessions

Executive Session

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6, *et seq.*, (the “Act”) provides that the Manasquan Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date at 9:10 p.m., Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ☐ 1. Confidential Matters per Statute on Court Order
- ☐ 2. Impact Rights to Receive Federal Funds
- ☐ 3. Unwarranted Invasion of Individual Privacy
- ☐ 4. Collective Bargaining
- ☐ 5. Acquisition of Real Property or Investment of Fund
- ☐ 6. Public Safety Procedures
- ☒ 7. Litigation or Contract Matters or Att./Client Privilege
- ☒ 8. Personnel Matters
- ☐ 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Motion was made by Mr. Campbell, seconded by Mr. Walsh, and approved by voice vote of all those present to enter into Executive Session at 9:10 p.m.

Motion to Enter Executive Session

Mr. Pellegrino reconvened the Regular Open Business Meeting at 10:50 p.m.

Meeting Reconvened

Roll Call

Donna Bossone
Jack Campbell
Kenneth Clayton
Linda DiPalma

Michael Forrester (SLH) - absent
Mark Furey (Belmar)
Heather Garrett-Muly
Thomas Pellegrino

Alfred Sorino - absent
Tedd Vitale (Brielle)
James Walsh
Patricia Walsh

Roll Call

Mr. Pellegrino asked for a motion to approve the following:

Motion was made by Mrs. Garrett-Muly, seconded by Mrs. Bossone, to approve to accept the resignation of Meika Laszlo, TCH.HS.SPED.RR.13, Special Education Teacher, effective April 19, 2014.

Discussion: None

Roll Call Vote: Ayes (10); Nays (0); Absent (2) – Mr. Forrester and Mr. Sorino

MOTION CARRIED

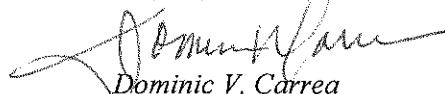
Mr. Pellegrino asked for a motion to adjourn.

Motion was made by Mrs. Bossone, seconded by Mr. Campbell, and approved by voice vote of all those present to adjourn the Regular Open Business Meeting at 10:55 p.m.

48. Adjournment

Motion to Adjourn

Respectfully submitted,



Dominic V. Carrea

Interim Business Administrator/Board Secretary

*M. Laszlo
Resignation*

Adjournment

ATHLETIC/COMMUNITY RELATIONS COMMITTEE MEETING

FEBRUARY 20, 2014

4:00 P.M.

Attendance: Linda DiPalma (Chairperson), Heather Garrett-Muly, Renae LaPrete, Ron Kornegay, Rich Kirk

Minutes

NOTE: Any questions concerning minutes, please contact Renae.

1. Old Business

- Volunteer Tennis Coach – Elementary School – Mr. Kirk recommended that this position be included as a discussion item in the next negotiations. After 4 years the program continues to be very successful.

2. New Business

- The committee recommended the following personnel for board approval:
 - Stipend Positions
 - Allyson Boucher – Assistant Softball Coach
 - Ashley Campbell – Assistant Softball Coach
 - Steve Antonucci – Assistant Baseball Coach
 - Harry Harvey – Drama Assistant
 - Douglas Wells – Volunteer Baseball Coach for the Elementary School
 - David Hallion – Volunteer Golf Coach
 - Stipend Positions – Resignations
 - James Wladich – Assistant Wrestling Coach
3. Ron Kornegay – the committee recommended to place on the 2/25/14 board agenda Mr. Kornegay's request to attend his Annual Division of Athletics Workshop in Atlantic City from 3/26-3/29 – Travel - \$42.89, Registration - \$350.00, Other Board Expenses - \$285.18 – Total - \$678.07
4. The Bowling Team won the Group 1 State Championships and the Boys' Basketball team won the "A" Central Division Championships. These athletes will be recognized at the March board meeting.
5. AED – Automatic External Defibrillators – Mr. Kornegay gave an overview of the AED Policy and Regulation. The Policy Committee will be discussing this at tonight's meeting.
6. Other
- Lightning Concerns/Army Camp – Mr. Kornegay will be meeting with the Army Camp representative to discuss accommodations to our athletes when lightning occurs.

EDUCATION, CURRICULUM & TECHNOLOGY COMMITTEE MEETING

FEBRUARY 19, 2014

5:00 P.M.

Minutes

Attendance: Heather Garrett-Muly (Co-Chair), Donna Bossone, Renae LaPrete, Jesse Place, Donald Bramley, Margaret Polak, Barbara Kerensky

NOTE: Any questions concerning minutes, please contact Renae.

1. New Business

- **2014 – 2015 school year calendar** – reviewed by committee and recommended to place on the February 25, 2014 board agenda for approval.
- **Mid-Year Electronic Violence and Vandalism Report** - Miss LaPrete explained that this report is done twice per year and she will be reporting the number of incidents at the next public board meeting.
- **Jesse Place**
 - **Student Mobile Technology Proposal (Grades 6 – 12)** – After numerous meetings with the Student Mobile Technology Committee, the recommendation is to move forward with a pilot program for this spring. The 1:1 devices being recommended are Dell Tablets. Attached is the Student Mobile Technology Program Proposal. Mr. Place discussed this proposal with the Finance Committee. They agreed for the proposal to be placed on the February 25, 2014 agenda. Since the committee, Mr. Place was able to get the cost reduced by approximately \$12,000.00. Pages 1 & 2 show the difference.
- **Don Bramley**
 - **Title I NCLB Grant** – We received \$90,638.00 for Title I this year. Mr. Bramley and Mrs. Graziano requested to use the money to hire a primary basic skills teacher for language arts. We will need to create this position, post and recommend a candidate in March. The remaining dollars from this individual's pro-rated salary will be used to purchase a laptop cart, active boards, etc. to be used for our basic skills program.
 - **Title III NCLB Grant** – We received \$8,239.00 from this grant. We currently have a thriving after school ESL homework club. We have one person who receives a \$2,000.00 stipend. There is another individual who has been volunteering for this homework club for years. There are approximately 40 children who come after school one time per week for one hour. We are recommending that we use the \$2,000.00 to post for another afterschool position. Remaining monies will be used for supplies.
- **Margaret Polak**
 - Attached is a special education survey that we have been selected to participate in. Our special education parents will be receiving the survey. We will prepare this letter in Spanish.
 - **Special Education Position** – We had posted last month to create a new special education position. We have a qualified candidate who the Superintendent is meeting with on February 20, 2014. This information will be shared at the Personnel Committee Meeting on 2/20/14. A recommendation to appoint this individual will be made for board approval on 2/25/14.
- **Barbara Kerensky**

Mrs. Kerensky gave an update on the following:

 - **PARCC Field Test** is scheduled for this spring. Mrs. Kerensky thanked Mr. Place for having us prepared on the technology end for these tests both in the high school and elementary schools.
 - **Student Growth Objectives** – Staff have been working very hard and the results have been positive.
 - **Teacher Evaluations** – on schedule
 - **English I Honors** – we continue to discuss criteria with sending district Superintendents for our incoming freshman.

PERSONNEL COMMITTEE MEETING

FEBRUARY 20, 2014

6:00 P.M.

Minutes

Attendance: Linda DiPalma (Chairperson), Ken Clayton (Co-Chair), Donna Bossone, Fred Sorino, Renae LaPrete, Rick Coppola, Margaret Polak

NOTE: Please contact Renae LaPrete with any questions you may have regarding these minutes.

Other: Miss LaPrete informed the committee that a RICE notice was sent to a non-tenured teacher for inappropriate conduct in the classroom. She will be discussing this matter with the full board in Executive Session Tuesday evening.

New Business

1. **Maternity Leave Extension** – the committee recommended that Jestine Jones's leave extension to be placed on the 2/25/14 agenda.

2. **Stipend Positions**

HSPA Remediation - **Brett Lomas** – Math

Justin Roach – English

Ryan Basaman – Math

Monica Fenlon – English

Duty Coverage for HSPA Remediation - **Carolyn Treney** – Block 3B

Matthew Voskian – Block 4A

Duty Coverage for the Spring Semester - **Ryan Basaman** – Block 3A

Jen Kackos – Block 3A

Kurt Fenchel – Block 3C

Kris Buss – Block 3C

Carol Kooklin – Block 4A

Amy Boss – Block 4C

Bob Waldeyer – Block 4C

3. **Special Education Teacher – New Position** – the board approved creating a new special education position last month. Miss LaPrete interviewed a candidate and is recommending BA – Step 3. Danielle comes to us with 12 years teaching experience.
4. **School Psychologist** – due to the increase of special education IEP's from students entering since January 1, 2014, permission is requested for our part time school psychologist to work 2 additional days to complete IEP's.
5. **Substitutes** – list for teachers/custodians on board agenda.
6. Approve high school special education teacher to teach one extra English II class for the Spring 2014 semester and approve a high school special education teacher for one extra duty lunch period. This is a result of a staff member who was given a RICE notice. This matter will be discussed on Tuesday in Executive Session.
7. Covered above in #6

Athletics

8. Stipend positions were reviewed by Personnel and discussed in the athletic committee for the following: Assistant Softball Coaches, Assistant Baseball Coach, Drama Assistant as well as volunteers for ES baseball and HS golf. The committee agreed to move forward with these recommendations.

Minutes
FINANCE COMMITTEE MEETING
Wednesday February 19, 2014 @ 6:00 -7:45pm

Committee Members Present: Chair Jim Walsh, Ken Clayton, Heather Garrett-Muly (A), Tom Pellegrino

Committee Members Absent: Mark Furey- Co-Chair, Tedd Vitale,

Administrators Present : Renae LaPrete, Dominic Carrea

Old Business:

1. **RFP for Health Insurance Broker** –A resolution for approval to solicit Requests for a Health Benefits Broker was approved by the Board on August 22, 2013. **Mr. Gary Goldfarb and Lou Della Penna Jr. from Brown & Brown, the current Health Insurance Broker of Record, were present and discussed past and current services rendered by B&B to the District. A Committee Q & A followed their presentation.**
2. **The New Jersey Cares Update --**
 - a. Work completed-On Saturday, October 12, 2013 they painted the Elementary Vice principal's Office and Teachers' Room. On January 20, 2014 new playground equipment was installed by New Jersey Cares at MES
 - b. Work to be done- Installation of a fence to block off the protected stream that runs under the building. Deliver and assemble chairs for the faculty room, furnish and install fence in front of the culvert, painting game lines on the blacktop including a large US map, 4 square, and hopscotch and basketball keys, painting the warrior head logo on the brick wall outside the stairs that lead to the girls locker room. Painting designs will be pre-approved by the District prior to any work being done.
3. **Second amendment to the MATRIXNEWORLD contract** – regarding the Athletic Complex Project has not been approved to date: \$21,000.00 (Bid Phase \$4,000.00, Limited Construction Support Services \$14,500.00, Estimated Direct Expenses \$2,500.00)- **Approval of this project is on hold until project approval is received from the State**
4. **Reimbursement Request from Borough of Manasquan Planning Board-** Mr. Carrea sent a letter dated to them requesting a waiver /exemption for the requested amount of \$4785.75 for professional services rendered by their Attorney and Engineer with respect to the MHS Warrior Athletic Field Project. No response received from the Planning Board yet. **The Committee discussed the attached letter dated 2.4.14 from the Manasquan Planning Board denying our request for an exemption/ waiver from payment of these professional fees. Afterwards Mr. Carrea recommended and the Committee agreed that the BOE pay the bill in the amount of \$4785.75 as soon as possible. The cost will be charged to the current Capital Outlay project budget.**
5. **Auditing Services-** Discussion of resolution tabled by the Board at the January 9, 2014 Organization Meeting to appoint Holman/Frenia/Allison, PC as the Public School Account for the 2013-2014 school year at a fee of \$23,000. Holman et al and Robert Hulsart and Co. will be invited to interview with the Committee at a Special Finance Committee Meeting TBD
6. **FEMA Community Disaster Loan(CDL) Funds Update-** The District applied for and received reimbursement in the amount of \$ 828,132 of the \$1,376,474 CDL approved for Manasquan the 2013-14 school year for expenses incurred to date.

New Business

1. **Technology Proposal- Student Mobile Technology(1:1) Program-** Mr. Jessie Place presented this attached proposal to the Committee. The first year (2013-14) of this proposal will be funded by CDL funds in the amount Of \$200K. After some discussion the Committee agreed to place an appropriate resolution on next Tuesday night's BOE agenda.
2. **2013-2014 Budget Update-** Mr. Carrea reviewed with Committee the January Monthly Transfer Report specifically focusing on a need to transfer \$50K into the 11-000-230-21-01-00 line account to cover Board Attorney Legal fees for the balance of the 2013-14 school year. Since this transfer will exceed the 10% allowable transfer threshold Mr. Carrea indicated that he will first need to send a letter to Mr. Joseph Passiment, Executive Monmouth County Superintendent of Schools , requesting his approval of this transfer. Once approval is received this transfer will be place on the next BOE agenda for Board approval.
3. **2012-2013 Certified Per Pupil Costs- Tuition Adjustments-** Mr. Carrea distributed and reviewed the attached letter dated January 30, 2014 from the DOE certifying our 2012-13 Per Pupil Costs and the 2012-13 Tuition Adjustment spreadsheet showing a Total **Net** Adjustment of \$65,842.61 due from the seven sending districts.
4. **Status of High School Door ROD Grant and other ROD Grants-** Mr. Carrea discussed the Final Eligible Costs (FEC) determinations that were received from the State on Thursday January 30, 2014 for the eight (8) previously approved ROD grants **and the following five (5) possible funding options: current and future school Capital Outlay Budgets, current and future Capital Reserve Accounts (\$81,087 currently), Lease Purchase, Bond Referendum where the District would be entitled to 40% Debt service Aid), and any combination of the first four options.** Afterwards Mr. Carrea discussed the recommendations that he made at the Buildings & Grounds Committee Meeting earlier tonight regarding the two (2) ROD Grant projects that should be funded/completed this year from funds in the current Capital Outlay Budget and the two (2) ROD grant projects recommended for local share funding in the next school year.
5. **Proposed 2014-2015 Budget Development Update-** Mr. Carrea distributed the State 2014-2015 Budget Calendar, proposed new positions and programs for 2014-15 , and the detailed Systems 3000 Projection Analysis (dated 2.19.14) of the proposed 2-14-15 School Budget. The Committee agreed to schedule a Special Finance Committee Meeting on Thursday February 27, 2014 to review these and other Budget documents.
6. **Payroll Clerk Position Vacancy Update-** This position was advertised on NJschooljobs.com and 13 resumes were received. . Mr. Carrea reported that three (3) persons will be interviewed tomorrow with a possible appointment at the February 25, 2014 Board Meeting.
7. **Monthly Reports** -were distributed to the Committee
8. **Other items for discussion pertaining to this Committee-**None

Proposed Resolutions for the February 25, 2014 Agenda

- 1. Recommend approval to purchase Dell Venue Tablets (130),
Peripherals, and Imaging Services from Dell Computer in the amount of
\$139,471.80 N.J. State Contract #70256-WSCA/NASPO**
- 2. Recommend approval of a Lease Purchase Agreement with Dell
Financial Services for Dell Venue Tablets (330) with Mobile Keyboards
for a 40 month term with 3 payments of \$61,776.00 each subject to
the review and approval of the Board Attorney.**
- 3. Recommend the hiring of Teresa Blasi as the Payroll Clerk in the
Business Office at a salary of \$37,000 pro-rated effective February 26,
2014 or as soon afterwards.**

Minutes

BUILDINGS AND GROUNDS COMMITTEE MEETING

Wednesday, February 19, 2014 @ 7:50-9:15pm

Committee Members Present: Chair Jack Campbell, Co-Chair Jim Walsh, Donna Bossone, Tom Pellegrino

Committee Members Absent: Linda DiPalma (A)

Administrators Present: Renae LaPrete, Dominic Carrea, Bernie Bigley

Old Business:

1. Tree Removal, Re-grading and Fencing Costs

- a. With the decision not to take the tree down by the Board Office alternative solutions to the flooding issue need to be developed. Monies will be budgeted in the 2014-15 school year for this purpose.

2. Tennis Courts:

- a. The courts were power washed this year. Resurfacing of the courts will be scheduled in June with All Star Tennis at a cost of \$23K. The cost of this project will be shared with the town.

3. MES Fencing/Installation -

- a. The fence by the garden plots will be replaced and funded by the PTO.

4. The New Jersey Cares-

- a. Work completed- On Saturday October 12, 2013 they painted the Elementary Vice Principal's Office and Teachers Room. On January 20, 2014 new playground equipment was installed by New Jersey Cares.
- b. Work to be done at MES --Installation of a fence to block off the protected stream that runs under the school building. Deliver and assemble chairs for faculty room, furnish and installation of the fence described above in 8b, painting game lines on the blacktop, including a large US map, 4 square, and hopscotch and basketball keys, painting the warrior head logo on the brick wall outside the stairs that lead to the girls locker room. Painting designs will be pre-approved by the District prior to any work being done.

5. Matrix New World Contract- second amendment to contract regarding HS Athletic Field Complex not approved to date: \$21,000 (Bid phase-\$4000., Limited construction support services-\$14,500, Estimated Direct expenses-\$2500)

Approval of this amendment is on hold until project approval is received from the State.

New Business:

1. **Manasquan Warrior Athletic Complex and Retaining Wall & Drainage Improvement Projects-** Mr. Dave Eareckson , P.E. Matrix New World responded point by point to the issues/comments expressed in the attached Manasquan Planning Board Resolution No. 51-2013 that was approved by the Planning Board on October 15, 2013 regarding their review of the BOE's application known as the Manasquan Warrior Athletic Complex. This review was precipitated by the receipt of a letter dated 1.31.14 (also attached) that was received from the State DOE regarding the status of their review of these projects. After the Committee review Mr. Eareckson was asked to draft two letters of response (one for each project) to send to the State DOE. Mr. Eareckson was also asked to attend next Tuesday night's Board meeting to answer questions from the rest of the Board and Public regarding the above mentioned DOE letter and Planning Board Resolution.
2. **Reimbursement Request from Borough of Manasquan Planning Board-** the Committee discussed the letter dated 2.14.14 from the Manasquan Planning Board denying our request for an exemption/waiver from payment of these professional fees. Mr. Carrea recommended and a majority of the Committee agreed that the BOE pay the bill in the amount of \$4785.75 as soon as possible. The cost will be charged to the current Capital Outlay project budget.
3. **Status of HS Door ROD Grant and other ROD Grants-** Mr. Carrea discussed the Final Eligible Costs (FEC) determinations that were received from the State on Thursday, January 30, 2014 for the eight (8) approved ROD grants and the following five possible funding options: Current and future School Capital Outlay Budgets, current and future Capital Reserve Accounts (\$81,087 currently), Lease Purchase, Bond Referendum, and any combination of the first four options. Mr. Carrea recommended that the Board utilize the \$200K currently in the 2013-2014 Capital Outlay Budget to fund the local share of the MHS Security Entrance Modifications Project (DOE approved ROD Grant number 2930-050-14-4008) and critical parts of the MES Interior Door and Hardware Replacement Project (DOE unapproved ROD Grant number 2030-050-13-2001. The Bid Plans and Specifications for the latter project have already been prepared by FVHD, the Board Architect.
4. **2014-15 Budget Update-** Mr. Carrea distributed and briefly reviewed the 2014-15 Buildings & Grounds Budget and Capital Outlay Budgets. In next year's Capital Outlay Budget funding is being recommended for the following two other ROD Grants, viz. the local share of the MES Exterior Window Replacement Project - First Half (DOE approved ROD Grant number 2930-060-14-1010 and the MES Security Entrance Modifications Project- DOE unapproved ROD Grant number 2930-060-14-1009)
5. **Other Matters Pertaining to this Committee.-** NONE

POLICY COMMITTEE MEETING

FEBRUARY 20, 2014

7:00 P.M.

Minutes

Attendance: Pat Walsh (phone) (Chairperson), Fred Sorino (Co-Chair), Donna Bossone, Renae LaPrete

NOTE: Any questions concerning minutes, please contact Renae.

- Miss LaPrete reviewed the Policy and Regulation for the Automated External Defibrillators (AED). It was recommended to update the Athletic Director's job description to include contacting the district's first aid squad on an annual basis, informing them of the number of AED's and to review procedures regarding our athletic programs and to identify the storage and location of AED's to the coaching staff. Miss LaPrete will review the Athletic Director's job description for March.